



Hope Mission, P.O. Box 953, Edmonton, AB, T5J 2L8

Women's Intake Worker – Casual Competition #2012- 02

Hope Mission is a non-profit Christian social care agency serving economically - disadvantaged individuals since 1929.

Vision Statement:

Hope Mission has a vision that men, women, youth and children who come to our doors would come to know Jesus Christ as their personal Lord and Saviour. This vision can be fulfilled only if staff is diligent in serving, strengthening and uplifting people in the name of Jesus Christ.

Job Description:

- Assist in the operation of the Women's Shelter and Wellspring recovery program
- Assess needs of clients entering the building
- Ensure proper conduct of clients during overnight stays
- Build rapport with clients and provide advocacy
- Provide basic shelter maintenance and light housekeeping duties
- Refer clients to appropriate social/community agencies

Qualifications:

- Completion of high school
- Related education or work experience is an asset
- Understanding of homelessness and addictions is an asset
- Effective communicator and familiar with conflict resolution and crisis intervention
- Able to provide Criminal Record Check & Vulnerable Sector Search
- Being a Christian Organization our staff need to agree to and sign the Hope Mission Statement of Faith

Salary: \$12 per hour
Hours: On Call scheduling depending on the requirements.
Start: Immediately

Please send in your resume with a covering letter explaining your interest in working in a Christian Ministry to

Human Resources, Hope Mission
Email: hr@hopemission.com
Fax: 780.453.1455
Mail: PO Box 953, Edmonton, AB T5J 2L8